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**Northumberland County Council  
Health and Wellbeing Board  
Work Programme 2018 - 2019**

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## TERMS OF REFERENCE

- (1) To transform the way health and social care services are commissioned and provided to promote integration, improve the health and wellbeing of the population of Northumberland and reduce health inequalities.
- (2) To set out the strategic vision for health and wellbeing for Northumberland to provide a shared sense of direction for constituent organisations of the board.
- (3) To promote a shared transformational culture and set of key principles, across constituent organisations of the board, to drive positive change.
- (4) To hold the system to account to prioritise early intervention and primary prevention.
- (5) To improve democratic accountability for health and wellbeing decision making.
- (6) To provide a focus for Health and Wellbeing Board partners and total public sector commitment to improving population wellbeing and health outcomes.
- (7) To ensure the engagement of the public in determining needs and service commissioning.
- (8) To undertake regular reviews of the Board's activity to ensure that it is achieving what it is setting out to do.

### **Statutory functions**

- (9) To encourage all health and social care organisations which operate within Northumberland to work together in an integrated manner.
- (10) To provide all appropriate advice, assistance and support to encourage the development of formal partnership arrangements between social care and health services, making use of the powers provided by Section 75 of the NHS Act 2006.

- (11) To oversee the production of the Joint Strategic Needs Assessment (JSNA) for Northumberland, covering all needs which either fall within the responsibilities of health commissioners, but could alternatively be met or significantly affected by local authority functions or vice versa.
- (12) To produce a joint health and wellbeing strategy (JHWS) for Northumberland, on behalf of the Council and Northumberland Clinical Commissioning Group.
- (13) To ensure that Healthwatch Northumberland and the people who live and work in Northumberland are involved in the production of the JSNA and the JHWS.
- (14) To maintain and update Northumberland's Pharmaceutical Needs Assessment.
- (15) To respond to any pharmacy contract consolidation request submitted to NHS England within the statutory timeframe.

**Additional functions delegated by Council**

- (16) To monitor performance against designated health and wellbeing outcomes as detailed in the Health & Well Being Strategy and to hold partners to account.
- (17) To advise all partners and stakeholders on steps that they could take to reduce health inequalities within Northumberland and between Northumberland and England as a whole
- (18) To promote broader integration and partnership working between the NHS, social care, public health and other local services
- (19) Any other functions that may be delegated by the Council under section 196 (2) of the Health and Social Care Act 2012.

**Annual Reports:**

- Northumberland Safeguarding Children Board (NSCB) – Annual Report and update on issues identified (Paula Mead) - Oct
- Safeguarding Adults Annual Report and Strategy Refresh (Paula Mead) – Oct
- Public Health Annual Report - April
- SEND outcomes and area performance (tbc)
- Annual Health Protection report (Liz Morgan) - Oct
- Northumbria Healthcare Foundation NHS Trust Annual Priorities Report - May
- Northumberland Cancer Strategy and Action Plan - December /January

**2 Yearly Report:**

- Pharmaceutical Needs Assessment (Liz Morgan April 2020)

## HEALTH AND WELLBEING BOARD – WORK PROGRAMME 2018/19

ISSUE	OFFICER CONTACT
<b>DISCUSSION ITEMS</b>	
<b>11 October 2018</b> <ul style="list-style-type: none"> <li>● Alcohol Clear Update</li> <li>● Winter Plan</li> <li>● Realistic Medicine presentation</li> <li>● 'Find Your Place' Campaign</li> <li>● Empowering Communities</li> </ul>	Liz Robinson Jim Mackey/Claire Riley Jim Mackey/Claire Riley Jim Mackey/Claire Riley Jim Brown
<b>15 November 2018</b> <ul style="list-style-type: none"> <li>● 0-25 EHWS six month update</li> <li>● Northumberland Safeguarding Children Board (NSCB) – Annual Report and update on issues identified</li> <li>● Safeguarding Adults Annual Report and Strategy Refresh</li> <li>● SEND Area Provision – Self Evaluation and Action Plan update</li> <li>● JHWS Approval</li> </ul>	David Shovlin Paula Mead  Paula Mead Sam Barron Liz Morgan
<b>13 December 2018</b> <ul style="list-style-type: none"> <li>● Northumberland Cancer Strategy and Action Plan</li> <li>● System Transformation Board update regarding revised governance arrangements</li> <li>● CYPS Update</li> </ul>	Robin Hudson TBC TBC

<p><b>17 January 2019</b></p> <ul style="list-style-type: none"> <li>• The Northumberland Local Plan – Healthcare Implications progress update</li> <li>• CQC Executive Report on Local Systems Reviews</li> </ul>	<p>Joan Sanderson TBC</p>
<p><b>14 February 2019</b></p> <ul style="list-style-type: none"> <li>• Integrated Care Update</li> <li>• Physical Activity Strategy</li> </ul>	<p>Vanessa Bainbridge/Liz Morgan Lee Sprudd (Northumberland Sport)</p>
<p><b>14 March 2019</b></p> <ul style="list-style-type: none"> <li>• Annual Health Protections Report</li> </ul>	<p>Liz Morgan</p>
<p><b>11 April 2019</b></p> <ul style="list-style-type: none"> <li>• Public Health Annual Report</li> </ul>	<p>TBC</p>
<p><b>9 May 2019</b></p> <ul style="list-style-type: none"> <li>• Northumbria Healthcare Foundation NHS Trust Annual Priorities Report</li> </ul>	<p>TBC</p>

**Northumberland County Council  
Health and Wellbeing Board Monitoring Report 2018-2019**

<b>Ref</b>	<b>Date</b>	<b>Report</b>	<b>Decision</b>	<b>Outcome</b>
1.	10 May 2018	Director of Public Health Annual Report 2017	<b>RESOLVED</b> that:- (a) the content of the DPH Annual report be noted. (b) the Health and Wellbeing Board accepts and supports the recommendations.	No further action, next report due early 2019
2.		Northumberland Joint Health and Wellbeing Strategy 2018-2028	<b>RESOLVED</b> that the draft for wider engagement be approved with any key comments incorporated.	No further action.
3.		Emotional Health and Wellbeing Strategy (EHWBS) and the 18/19 refreshed Local Transformation Plan (LTP)	<b>RESOLVED</b> that the progress of the Emotional Health and Wellbeing Strategy be acknowledged.	No further action at present.
4.	12 July 2018	System Transformation	<b>RESOLVED</b> that:- (a) the report be noted, (b) assurance was given that working with the	Continue to receive regular updates.

		Board Update	community and continued engagement with the community and voluntary sectors was a high priority. (c) to continue to receive regular updates from the System Transformation Board.	
5.		The Northumberland Local Plan – Healthcare Implications	<b>RESOLVED</b> that:- (a) the report and presentation be noted. (b) the board receive six monthly progress updates. (c) a report on the success of the ‘Find Your Place’ campaign be placed on the work programme for consideration at a future board meeting.	No further action required on report, next update in six months. The ‘Find Your Place’ campaign to be presented to members at the October meeting.
6.		Northumbria Healthcare NHS Foundation Trust (NHCFT) 5 Year Strategy Refresh	<b>RESOLVED</b> that the update be received.	No further action required.
7.		CQC Local Systems Review Briefing	<b>RESOLVED</b> that the information be noted.	No further action required.
9.				